



# Mount Zion Baptist Church

1112 Jefferson Street  
Nashville, TN 37208  
615-254-7296

7594 Old Hickory Blvd  
Nashville, TN 37189  
615-254-7296

2261 Murfreesboro Road  
Nashville, TN 37217  
615-254-7296

[www.mtzionnashville.org](http://www.mtzionnashville.org)

## Benevolent Application Packet

**For Internal Use Only:**

Application Received By: \_\_\_\_\_ Date Received: \_\_\_\_\_  
Location Received:  ANT  OHB  JEFFERSON ST. Application Complete:  YES  NO



## Benevolent Ministry

---

Dear Applicant:

Thank you for your application for assistance. Please know that as a church our primary responsibility is your spiritual wellbeing. With that said, we pray that you have a relationship with Jesus Christ. A relationship with Jesus Christ is the most fulfilling relationship you could ever have. If you don't know Jesus Christ as your personal savior and would like to learn how to begin a relationship with Him, simply ask the receptionist for more information.

Please know that we take this application process very seriously and we will do everything we can to ensure that your application is processed in a timely manner. Please know that we only accept one application every six months. While it is our desire to help as many people as we possibly can, unfortunately we can't help everyone. In the event that your application is one that we can't directly assist we will gladly provide you with resources where you can seek help to meet your immediate need.

As apart of our policy, if you are awarded assistance through our benevolent ministry we require that you attend a brief one hour class on "money matters." This class will help you manage your income just a bit better while giving you techniques to stay on a budget. Please know that this class is a requirement for every person awarded assistance, if this class is missed, you will not be eligible for future assistance.

Please know that we are praying God's Best for you.

Sincerely,

*The Benevolent Ministry*



## Benevolent Ministry Policies & Procedures

The Benevolent Committee of the Mount Zion Baptist Church is committed to supporting and encouraging the people of God to be empowered to reach their financial obligations and to obtain spiritual awareness and direction. Mount Zion offers various resources for those seeking support.

### Please Note:

1. Mount Zion DOES NOT award cash or make checks payable to the applicant under ANY circumstances.
2. The Name on the application MUST match the name on the bill to be paid. There will be NO exceptions.
3. Mount Zion Baptist Church does not provide assistance for the following:
  - a. Attorney Fees
  - b. Cable Bills
  - c. Credit Cards
  - d. Deposits
  - e. Legal Fees
  - f. Medication
  - g. Phone Bills
  - h. Reconnection Fees
4. Mount Zion NEVER allows checks to be picked up from the church. Checks will be mailed directly to the third party.
5. Applicants MUST provide the ORIGINAL BILL/STATEMENT from the payee to be submitted with their application.
6. Applications without the proper supporting documentation are considered INCOMPLETE and will not be processed until they are considered completed.
7. Financial Assistance is limited to housing and utilities (electric, gas, and water)
8. The Benevolent Committee will respond to each request by phone or mail.
9. Each request requires 5 or 7 business days from the date of submission to process.
10. The Benevolent Committee reserves the right to decline assistance without explanation.

**Financial Assistance for MEMBERS is UP TO 40% of the amount requested not to exceed \$600**  
**For Example: If your bill was \$100 then you would be awarded \$40 toward your bill.**

**Financial Assistance for NON-MEMBERS is UP TO 20% of the amount requested not to exceed \$300**  
**For Example: If your bill was \$100 then you would be awarded \$20 toward your bill.**

By signing this form, I acknowledge that I have read and understand the policies and procedures of the Mount Zion Baptist Church Benevolent Ministry. I understand that I may be asked to offer other pertinent information to complete the application process.

\_\_\_\_\_  
Applicants Signature

\_\_\_\_\_  
Date





**Benevolent Ministry  
Verification Form**

By signing this form, I acknowledge that the information that I have provided on this application is accurate and true. I further acknowledge that I have provided all of the necessary documents that warrant this application being complete. I understand that I may be asked to offer other pertinent information which will help the Benevolent Committee in their decision. Failure to submit such information and/or documentation promptly could result in my application being denied.

\_\_\_\_\_  
Applicants Signature

\_\_\_\_\_  
Date

**THE BENEVOLENT MINISTRY WILL NOTIFY YOU WITHIN 5 TO 7 BUSINESS DAYS WITH AN ANSWER REGARDING YOUR APPLICATION.**

-----Tear---Here-----



**Benevolent Ministry**

**Name:** \_\_\_\_\_

Your completed Benevolent Application was received on: \_\_\_\_\_. You will receive a decision regarding your application five to seven business days from the aforementioned date. Therefore you can expect a decision no later than: \_\_\_\_\_.

**Please Note: We will make three attempts to contact you. If we fail to reach you after the third attempt your application will automatically denied.**